

STATE OF SOUTH CAROLINA MILITARY DEPARTMENT  
OFFICE OF THE ADJUTANT GENERAL  
1 NATIONAL GUARD ROAD  
COLUMBIA, SOUTH CAROLINA 29201-4766

ORDERS xxx-xxx

DATE

NAME SSN RANK UNIT  
UIC CITY STATE

YOU ARE ORDERED TO ACTIVE DUTY FOR TRAINING (ADT) FOR THE PERIOD SHOWN PLUS ALLOWABLE TRAVEL TIME.  
UPON COMPLETION OF THE PERIOD OF ADT UNLESS SOONER RELEASED OR EXTENDED BY PROPER AUTHORITY,  
YOU WILL RETURN TO THE PLACE WHERE YOU ENTERED ADT AND BE RELEASED FROM SUCH DUTY.

PERIOD (TDY) DATE TO DATE  
REPORT TO FORT GORDON, GA 30905  
REPORTING TIME/DATE NLT 0800 HRS DATE  
PURPOSE: ATTEND SOAC  
ADDITIONAL INSTRUCTIONS:

(A) ATTENDANCE CERTIFICATION. I CERTIFY THAT I HAVE PERSONALLY VERIFIED THAT THIS SOLDIER  
REPORTED FOR THIS DUTY ON THE FOLLOWING DATE: \_\_\_\_\_ DATE  
CERTIFIED \_\_\_\_\_ SIGNATURE \_\_\_\_\_. PRINT NAME AND RANK OF PERSON  
CERTIFYING ORDER \_\_\_\_\_.

(B) GOVERNMENT QUARTERS ARE DIRECTED AT NO COST TO STUDENT. GOVERNMENT DEDUCTIBLE MEALS  
ARE DIRECTED ON WEEKDAYS AT NO COST TO STUDENT. SOLDIER IS AUTHORIZED FULL LOCALITY MEAL  
RATE FOR WEEKENDS AND FEDERAL HOLIDAYS. A MAXIMUM OF \$42 A WEEK FOR TAXI FARES WILL BE  
AUTHORIZED ON THE TRAVEL ORDER FOR STUDENTS THAT ARE NOT AUTHORIZED A POV. SOLDIER IS  
DIRECTED TO KEEP A DAILY ITEMIZED LIST OF EXPENSES INCURRED FOR TAXIS. EARLY REPORT TO  
TRAINING SITE IS NOT AUTHORIZED EXCEPT FOR OFFICER ACCESSIONS CALLED TO IAD AND APPROVED BY  
HQDA, ODCS, G-3. TRAVEL VOUCHER WILL BE SUBMITTED WITHIN 5 DAYS FOLLOWING COMPLETION OF  
TRAVEL. IF TRAVEL BY POV IS AUTHORIZED, MILEAGE REIMBURSEMENT AND PER DIEM LIMITED TO  
CONSTRUCTIVE COST OF COMMON CARRIER TRANSPORTATION AND RELATED PER DIEM AS DETERMINED  
IN JFTR. TRAVEL TIME LIMITED AS INDICATED IN JFTR.

(C) CLAIMS FOR REIMBURSEMENT OF POV MILES FROM HOME TO THE ACTUAL DUTY LOCATION OR THE  
RENDEZVOUS POINT WHERE GOVERNMENT TRANSPORTATION IS AVAILABLE WILL BE SUBMITTED ON A  
TRAVEL VOUCHER DD FORM 1351-2. TRAVEL VOUCHER WILL BE FILED WITHIN FIVE (5) DAYS AFTER  
COMPLETION OF THIS DUTY. REIMBURSEMENT FOR IN/AROUND TVL AUTH NTE 12-MILES PER DAY  
ON-POST, 38-MILES OFF-POST. DAILY LOG REQUIRED PER DODFMR VOL 9, PARA 040804.

(D) PAY CERTIFICATION. I CERTIFY THAT I HAVE PERSONAL KNOWLEDGE OR I HAVE PERSONALLY VERIFIED  
THAT DUTY HAS BEEN PERFORMED FOR THE FOLLOWING PERIOD. FROM \_\_\_\_\_ TO \_\_\_\_\_  
DATE CERTIFIED \_\_\_\_\_ SIGNATURE \_\_\_\_\_ PRINT NAME &  
RANK OF PERSON CERTIFYING ORDER \_\_\_\_\_

FOR ARMY USE  
AUTH: TITLE 32 USC 504  
HOR:  
APC:  
ACCT CLAS:

PEBD:  
FEDERAL:  
MARITAL STATUS/NUMBER OF DEPENDENTS:

ORDERS XXX-XXX HQ SC NG OTAG DATE

TYPE OF INCENTIVE PAY: NONE  
TYPE OF SPECIAL PAY: NONE  
SCTY CL: XXXXXX  
FORMAT: 282

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\\ HQ, SCARNG ///  
\\ OFFICIAL ///  
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